

Union Sailing Club Board Meeting Minutes

February 12, 2019

1. Meeting called to order at 6:44 pm by Amanda.
2. Attendees
 - a. Amanda Kremer
 - b. Doug McKnight
 - c. Tim Everett
 - d. Jeff Butterworth
 - e. Dirk Richter
 - f. Ryan Schubert
 - g. Sandy Butterfield
 - h. Kim Adam
 - i. Gib Charles (via web conference)
 - j. Robert Pincus (via web conference)
 - k. Paul Culnan (via web conference)
 - l. Bruce Miller (via web conference)
 - m. Marcus Ward (arrived 7:45 pm via web conference)
3. January 15, 2019 board meeting minutes approved.
4. Education Chair – Gib Charles
 - a. Nothing to report.
5. Race Committee Chair – Dirk Richter
 - a. Curtis Rist suggested to Dirk that we have an official Notice of Race for our normal series races and provided a draft.
 - b. Gib agreed that providing a notice of series races is technically the right thing to do, even though we haven't done so in the past. He reviewed Curtis's draft and provided Dirk with some suggested modifications.
6. Harbor Master – Robert Pincus
 - a. All club power boats float and run.
 - b. The 17 foot Whaler needs its prop guard installed, as Robert suspects this boat will be needed for this year's expanded junior program. Once installed, all club power boats will have a prop guard, except the pontoon boat.
 - c. The 17 foot Whaler may still need additional repair work.
 - d. Robert is planning on repairing & testing the extra 5 HP outboard motor so that it can be used as a backup in case one of the other motors fails.
7. Membership Chair – Tim Everett
 - a. Actions for the membership steering committee have been on hold. Tim expects to get this committee active again in the next few weeks.
8. Storage Czar – Tim Everett
 - a. There are currently 15 occupied storage spaces that have not been paid for.
 - b. 7 dolly spaces and a couple rack spaces are available.
9. Treasurer – Paul Culnan
 - a. 96 club memberships have been paid. (All last year 189)
 - b. 10 rack spots have been paid for. (All last year 14)
 - c. 75 dolly spaces have been paid for. (All last year 99)

- d. Bank balance is \$33,000. Paul warned against getting excited about this balance for a couple reasons. First, we are a couple months ahead of last year in collecting storage fees. While this is good, it means that there won't be much more money coming in over the next few months. Secondly, very few expenses have been paid yet this year. City fees and insurance are our biggest expenses, therefore we have to make this money last.
 - e. Paul suggested as a reasonable rule of thumb that he'd like to see us have a reserve equal to one year's bare bones expenses, about \$20K for us.
10. City Liaison – Doug McKnight
- a. Information about our club's programs has been requested for inclusion in the City of Longmont Parks & Rec brochure. Needs to be submitted by Friday, February 15th.
 - b. Discussions continue with the city regarding our expanded junior program.
11. Junior Program – Jeff Butterworth
- a. A letter to the City of Longmont, USC/CSC operating agreement, and junior program budget were distributed to the USC board for review prior to this meeting.
 - b. Tim advised that we should get notice of the program distributed and sign-ups started as soon as possible so that we don't lose potential participants to other programs & activities.
 - c. Gib asked for clarification as to whether the fees are being requested from the city or the park. It was confirmed that the city is requesting the fees.
 - d. Dirk mentioned that the student fees are set at a minimal amount this year, with the expectation that the fees will increase in the future if the program is successful.
 - e. Amanda asked if 10% is a required amount for fees to the city. Doug stated that that is the amount the city is requesting.
 - f. Gib asked whether the insurance was to be covered under USC or CSC's policy. It was confirmed that CSC's policy would provide insurance.
 - g. Doug mentioned that the current proposal is that park passes will not be required for instructors or vehicles dropping off/picking up participants.
 - h. Jeff motioned that the submitted letter, agreement, and budget be approved by the board. Gib seconded the motion. All board members in attendance voted in favor of the motion.
12. Website Theme Change - Ryan
- a. Reason for change is for mobile device capability.
 - b. Once changed, there is no going back.
 - c. Charges would increase from \$96 to \$108 per month.
 - d. Marcus does not anticipate any major problems switching over. He estimated 12 to 24 hours to make the switch.
 - e. Tim mentioned that Wild Apricot wants us to use their payment system instead of PayPal.
13. Spring Clean-Up
- a. Scheduled for March 30th with April 6th as a backup date.
 - b. No objections to the dates as scheduled.
14. Spring Social
- a. Amanda motioned that Kim Adam be appointed as this year's Social Chair. Dirk seconded the motion, and the board unanimously voted in favor.

- b. Kim asked for suggestions about desired social activities. Some ideas were provided as potential activities.
- 15. Dockmaster
 - a. Gib proposed that Sandy Butterfield be appointed as Dockmaster to lead dock maintenance & new dock construction. The board unanimously agreed.
- 16. USC 2019 Schedule
 - a. Dirk mentioned that a June 26th Melges 14 Demo Day will be added to the schedule.
 - b. Dirk drew attention to the June 15-16 Sailing with the Pro's (learning to crew on Mutineers) event because it inadvertently had not been brought to the board's attention previously.
 - c. Amanda asked that the August 24 – 25 Women's Snipe Nationals be added to the list of additional events.
 - d. Marcus said he would add hyperlinks to our webpage for more information on the "Additional Events," if involved parties provide the appropriate web location(s).
 - e. Sandy motioned that we approve the proposed 2019 USC schedule, with the above modifications. Ryan seconded the motion, and all board members in attendance voted in favor.
- 17. NOR / SI drafts for 2019
 - a. Tabled until next meeting.
- 18. RS Feva's
 - a. Dirk proposed that the RS Feva's be made available to rent.
 - b. Because these boats are new, Dirk recommended that pre-approved be obtained before any person is allowed to rent them.
 - c. Dirk suggested a \$10 per hour rental fee for the Feva's instead of the normal \$7 per hour for our other rental boats.
- 19. Additional RC Items
 - a. Tim mentioned that we need to get a race committee sign-up list going. He recommended having a specific PRO sign-up spot vs helpers to make it clear who agreed to take charge on any given day and to make it less intimidating for inexperienced people to sign up.
 - b. Marcus asked that more score sheets be printed & made available. Dirk suggested that a dry-erase board might be useful in lieu of paper score sheets. Other board members recommended that both be available, so the race committee of the day could choose which they preferred to use.
 - c. Dirk asked if race committee would be required to take the Rib out on the water for every race as a safety measure. A few board members stated that they feel it should be a requirement. However, an official vote on the matter was not taken.
 - d. Dirk mentioned that the club dollies are in need of some maintenance. It was also suggested that the club dollies should be identified as being club dollies. Sandy suggested painting the club dollies a bright color so that they can be easily identified and located. Amanda suggested that this be added as a Spring Clean-Up item.
- 20. Next Board Meeting
 - a. Tuesday, March 12th at 6:30 pm. Location to be determined.
- 21. Amanda motioned to adjourn the meeting. Jeff seconded the motion. All were in favor and the meeting adjourned at 8:35 pm.